REQUEST FOR NEW COURSE

1. General Information.
   a. Submitted by the College of: Business and Economics
   b. Department/Division: MBA
   c. Contact person name: Mary Lee Kerr
   d. Requested Effective Date: ☐ Semester following approval OR ☑ Specific Term/Year: Fall 2010
   e. Today’s Date: 1/15/2010
      Email: mkerr2@uky.edu
      Phone: 7-1924

2. Designation and Description of Proposed Course.
   a. Prefix and Number: MBA 642
   b. Full Title: Project Connect in Supply Chain Management
   c. Transcript Title (if full title is more than 40 characters): Project Connect in SCM
   d. To be Cross-Listed with (Prefix and Number): No
   e. Courses must be described by at least one of the meeting patterns listed below. Include number of actual contact hours for each meeting pattern type.

      ______ Lecture ______ Laboratory¹ ______ Recitation ______ Discussion ______ Indep. Study

      ______ Clinical ______ Colloquium ______ Practicum ______ Research ______ Residency

      ______ Seminar ______ Studio x Other – Please explain: Internship (40 hours)

   f. Identify a grading system: ☑ Letter (A, B, C, etc.) ☐ Pass/Fail
   g. Number of credits: 2
   h. Is this course repeatable for additional credit? YES ☐ NO ☑

      If YES: Maximum number of credit hours: ______

      If YES: Will this course allow multiple registrations during the same semester? YES ☐ NO ☑

   i. Course Description for Bulletin: MBA 642 – Project Connect for Supply Chain Management – An immersive nine-week internship with a Project Connect Partner where the student will work on a new product or service project. Open only to One Year MBA students.

¹ Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

² The chair of the cross-listing department must sign off on the Signature Routing Log.

³ In general, undergraduate courses are developed on the principle that one semester hour of credit represents one hour of classroom meeting per week for a semester, exclusive of any laboratory meeting. Laboratory meeting, generally, represents at least two hours per week for a semester for one credit hour. (from SR 5.2.1)
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j. Prerequisites, if any: Prereq: MBA 600 through MBA 609

k. Will this course also be offered through Distance Learning?  YES ☐  NO ☒

l. Supplementary teaching component, if any: ☐ Community-Based Experience ☐ Service Learning ☐ Both

3. Will this course be taught off campus?  YES ☐  NO ☒

4. Frequency of Course Offering.
   a. Course will be offered (check all that apply): ☐ Fall ☒ Spring ☐ Summer
   b. Will the course be offered every year?  YES ☒  NO ☐
      If NO, explain: _______

5. Are facilities and personnel necessary for the proposed new course available?  YES ☐  NO ☒
   If NO, explain: _______

6. What enrollment (per section per semester) may reasonably be expected?  40 per section (total 80)

7. Anticipated Student Demand.
   a. Will this course serve students primarily within the degree program?  YES ☒  NO ☐
   b. Will it be of interest to a significant number of students outside the degree pgm?  YES ☐  NO ☒
      If YES, explain: _______

8. Check the category most applicable to this course:
   ☐ Traditional – Offered in Corresponding Departments at Universities Elsewhere
   ☐ Relatively New – Now Being Widely Established
   ☒ Not Yet Found in Many (or Any) Other Universities

9. Course Relationship to Program(s).
   a. Is this course part of a proposed new program?  YES ☐  NO ☒
      If YES, name the proposed new program: _______
   b. Will this course be a new requirement\textsuperscript{5} for ANY program?  YES ☐  NO ☒
      If YES\textsuperscript{5}, list affected programs: _______

10. Information to be Placed on Syllabus.
    a. Is the course 400G or 500?  YES ☐  NO ☒
       If YES, the differentiation for undergraduate and graduate students must be included in the information required in \textbf{10.b}. You must include: (i) identification of additional assignments by the graduate students; and/or (ii) establishment of different grading criteria in the course for graduate students. (See SR 3.1.4.)
    b. ☒ The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable, from \textbf{10.a} above) are attached.

\textsuperscript{4} You must also submit the Distance Learning Form in order for the proposed course to be considered for DL delivery. 
\textsuperscript{5} In order to change a program, a program change form must also be submitted.
REQUEST FOR NEW COURSE

Signature Routing Log

General Information:

Course Prefix and Number: MBA 642
Proposal Contact Person Name: Mary Lee Kerr Phone: 7-1924 Email: mkerr2@uky.edu

INSTRUCTIONS:
Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

<table>
<thead>
<tr>
<th>Reviewing Group</th>
<th>Date Approved</th>
<th>Contact Person (name/phone/email)</th>
<th>Signature</th>
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</thead>
<tbody>
<tr>
<td>MBA Policy Committee (Gatton College)</td>
<td>11/24/2009</td>
<td>Merl Hackbart / 7-1627 / <a href="mailto:mhackbart@uky.edu">mhackbart@uky.edu</a></td>
<td></td>
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<tr>
<td>Gatton College Faculty</td>
<td>2/5/2010</td>
<td>Merl Hackbart / 7-1627 / <a href="mailto:mhackbart@uky.edu">mhackbart@uky.edu</a></td>
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External-to-College Approvals:

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<tr>
<th>Council</th>
<th>Date Approved</th>
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<th>Approval of Revision6</th>
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<tr>
<td>Undergraduate Council</td>
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<td>Health Care Colleges Council</td>
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<td>Senate Council Approval</td>
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Comments:


6 Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.
University of Kentucky
Gatton College of Business and Economics
MBA 642 – Project Connect – Supply Chain Management
2 Credits

Professor: Jim Potter
Office: 145 MBA Center
Phone: 859-257-7807
Fax: 859-323-9971
E-mail: jim.potter@uky.edu
Office Hours: By Appointment

Course Description
In our Project Connect program students are paired with a high-ranking corporate executive. Over twenty-six weeks, each executive provides that team with three projects of importance to the executive’s corporation. One project involves new product development (MBA 640), another supply chain management (MBA 642) and the third is in mergers and acquisitions (MBA 644).

MBA 642 is the student’s Project Connect internship in Supply Chain Management. Students are charged to understand, analyze, and propose improvements in a process or application that will benefit their Project Connect company. Each student is expected to devote forty plus hours over a nine week period to this project working with the executive and his/her designates. The scope of their work will be to utilize the Six Sigma DMAIC approach - define, measure, analyze, improve and control, or the Lean Manufacturing process improvement methodology to make recommendations for their Project Connect company on this application. The project culminates with deliverables including a presentation to the executive’s management team.

Learning Objectives
1. Operate successfully in a cross functional team.
2. Incorporate classroom learning into a project solution.
3. Provide individual input of project information into a team presentation.
4. Work with company contacts to manage project scope, key dates and content.
5. Create and deliver effective presentation for the company executive team.
6. Gain knowledge and confidence in how to deliver effective executive presentations.

Grading
Projects and presentations will be graded in the following manner:

Project Connect Presentation:
* 45% Client Satisfaction – See attached form
* 45% Faculty Evaluation – See attached form
* 10% Peer Evaluation – See attached form
Grading Scale: A (90 – 100), B (80-89), C (70-79), E (below 70)
Note that it is necessary to receive a passing grade (C or better) in all course components in order to receive a passing grade for this course. Students must also satisfactorily complete all extracurricular activities designated by the MBA program to receive a passing grade in this course. Those activities include, but are not limited to, attendance at team meetings, special workshops, tours and faculty work sessions.

The group projects have been designed to foster team building and group learning. Any member of the team not contributing significantly towards the team output would have their scores lowered. A peer evaluation in combination with feedback from the instructor and client may be used to determine the contribution made by each member of the team.

**Course Grade Policy**

The grading policy for this course limits the percent of “As” earned to no more than 50%. A grade of “C” will be given for students whose cumulative score in the course is more than two standard deviations below the median class score. Any questions regarding an individual assignment grade must be submitted in writing two weeks of the grade being returned.

**Attendance**

Attendance is compulsory for all the module sessions, including guest lectures, field trips and simulations. A non-attendance without a valid excuse will result in a zero score for that specific activity. If you have to miss class, it is your responsibility to inform the instructor, turn in any assignments and find out what was covered and assigned.

**Academic Integrity**

The Honor Code is in effect.
Evaluation of Project Connect Presentation
Supply Chain Management
Company Review Form

Presenting Group: ________________________________

Evaluator’s Name: ________________________________

Directions: On a scale of 1 (lowest) to 5 (highest), please rate each of the following items based on the group’s presentation.

1. Content
   - discussion of problem
   - how project related to SCM
   - discussion of methodology used
   - relationship between analysis and recommendations

2. Preparation

3. Organization
   - outline/layout of the presentation
   - ability of audience to follow transitions

4. Presentation style
   - professionalism of the presentation
   - presenters spoke clearly and held audience’s attention

5. Interaction with Audience
   - responded to questions effectively

Total Score (maximum of 25 points – add up one through five): ____________________________

Additional Comments: Was this project beneficial to your firm?

Additional Comments: What did the team do well?

Additional Comments: What can the team improve?

Any other thoughts and comments?
Evaluation of Project Connect Presentation
Supply Chain Management
Faculty Review Form

Company ____________________________________________________________

Team ____________________________________________________________

Grading Scale: 1 = Lowest and 5 = Highest

1. Preparation 1 2 3 4 5
2. Professionalism 1 2 3 4 5
3. Presentation Skills 1 2 3 4 5
4. Presentation Quality
   * Appearance
   * Flow
   1 2 3 4 5
5. Questions Addressed 1 2 3 4 5

Total Score: ______________________

Additional Comments:

Team Members: ____________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________
Project Connect: Supply Chain Management
Peer Evaluations

Please complete the numerical evaluation below:

Ideally, each group member should contribute equally. When this happens, each member of the group contributes 100%. This is your opportunity to express how much you feel that each member contributed. In other words, if each person contributed as much as every other person you should indicate that s/he contributed 100%. If s/he contributed less than everyone else did, you may allocate a different percentage, such as 85%. If s/he only contributed half as much as everyone else, you would give that person a 50%. In the line provided below, PRINT the name of each person in your group, including yourself, in the left-hand column. In the right hand-column, indicate each person’s percentage contribution to the write-up for Supply Chain Management. Put a star (*) by your name.

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<tr>
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Now, please list each of your group members and describe how they contributed to the write-up for Supply Chain Management. Please be as detailed as possible in your responses.